



30th September 2016

Dear Parents and Carers

We would like to give parents the opportunity to see your child's class teacher, to discuss how they have settled into the new academic year and how they are working.

Parent Consultations will be on **Tuesday 11th and Thursday 13th October 2016.**

Please take the following points into consideration, when making your appointments online:-

Reception, Y1 and Y2 parents will be offered a 10 minute appointment in your child's classroom.

The consultations for KS2 classes will be in the Main Hall

You will be able to collect and look at your child's exercise books in the Main Hall.

Appointments will be limited to 10 minutes.

If you have other issues to discuss, please make an appointment on another day.

Parents of children who are on the Special Needs register will be given extra allocated time to discuss their child's IEP with the class teacher.

Parents will be welcome to take home a sample of their child's work to look through and discuss with the child, but all books must be returned to school the following morning.

Parents who are separated or divorced are requested to make arrangements wherever possible to attend these consultations together as it is becoming increasingly difficult to make separate arrangements.

Electronic booking system

Your child should have by now taken home your eSchools login details, which you will need to use to book your Parent Consultation appointments. The booking system will be open from 6pm on 30th September until 9pm on 7th October. During this period you will be able to select available appointments for your children's teachers and you will be able to print a confirmation of your booking, if you wish.

Consultations are for PARENTS ONLY. Children should not attend.

**N France
Headteacher**